



2222 West 110th Street • Cleveland, Ohio 44102-3512
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"Standing on the Promises of God"

2nd Shift Mail Sorter

Level: Entry

Shift: Monday - Friday, 3pm – 1am

Job Location: Corporate Headquarters - Cleveland, OH

Position Type: Full Time

Pay: \$11/hour base pay with bonus opportunities to make up to \$15/hour.

Immediate Hire! \$500.00 Sign on Bonus!

Midwest Direct is a local West Side Mail Service Provider.

At Midwest Direct, we do the right thing, the right way.

As a Mail Sorter, you can too!

We are actively searching for new team members who:

- Are passionate about client success.
- Enjoy collaborating with others.
- Strive to exceed expectations.
- Move boldly in the quest for superior and best in market solutions.

If this sounds like you, then you may be a great fit for Midwest Direct!

Job Responsibilities/Requirements

- Assist the machine operator as instructed.
- Remove mail from the machine.
- Check for accuracy in bar codes and zip codes.
- Place mail in appropriate tray.
- Tag mail trays with the correct tag.
- Place the checked mail trays on a hand cart.
- Ability to stand for long periods of time.
- Attention to detail a must.

Must be able to pass criminal background check and drug test.

Benefits include paid vacation, attendance bonuses, medical, dental, and 401k plans.

Midwest Direct is proud to be an equal opportunity employer- and celebrate our employees' differences, regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or Veteran status.



we **create and deliver** your print,
mail + digital communications