



2021 GCP SUMMER INTERNSHIP PROGRAM GUIDELINES & APPLICATION REQUIREMENTS

ABOUT THE GREATER CLEVELAND PARTNERSHIP

With more than 12,000 members, the Greater Cleveland Partnership (GCP) is the largest metropolitan chamber of commerce in the nation. We're focused on driving the economic vitality of our region through building a strong and thriving climate for the broad business community, including small businesses, middle-market companies and large corporations.

GCP is the unifying voice of the region's business community and our organizational core includes our small-business division, COSE (the Council of Smaller Enterprises); Advocacy, supporting the needs and priorities of the region on behalf of our members to local, state and federal decision makers.; Talent, working with its partners in the public and private sectors to ensure that Northeast Ohio creates, attracts and retains a 21st century workforce; GCP Equity & Inclusion (formerly the Commission on Economic Inclusion), a GCP program whose focus includes creating positive, measurable outcomes in board, senior management, workforce and supplier diversity within the Northeast Ohio employer community; Business Growth Services; Real Estate, which leverages and existing assets and create new catalytic projects that stimulate further economic development through its real estate affiliate Cleveland Development Advisors; and GCP Tech, an advocate and support resource for the technology industry.

SELECTION PROCESS

Potential interns will review the project descriptions for the available GCP summer internships. On the Internship Applicant Form, they will identify the internship(s) they are interested in. Internship Hiring Managers will interview those potential interns who meet the skills and qualifications as listed on the project descriptions. Internship Hiring Managers will select a final candidate for their internships and notify the candidate.

OPPORTUNITIES

GCP is offering several paid internships for the summer of 2021. Undergraduate and graduate students may be selected for an 10-week period beginning on June 7, 2021 and ending on August 13, 2021.

HOURS

Interns will work approximately 37.5 hours per week depending on project needs. GCP business hours are Monday through Friday from 8:30 a.m. to 5:00 p.m. Note: Telecommuting is not permitted during the internship.

COMPENSATION

Our 2021 hourly pay rate for an 10-week internship will range from \$12.00 – \$16.00 per hour depending on intern's level of study and experience.

BENEFITS OF A GCP INTERNSHIP

- Hands on experience for projects; valuable personal contacts and exposure to key members of the Greater Cleveland business community
- Enrollment in the Campus Cleveland Program, which helps attract and retain talented college-age students in the region by providing them an expansive view of the region's resources and immersing them in the local professional and civic arenas.
- Multiple professional development education opportunities, including, a 'Backpack to Briefcase' training where interns will learn strategies, tips, and best practices for long-term career development; access to the online LinkedIn Learning program, which consist of thousands of expert-led trainings on numerous professional development topics; and be informed of and encouraged to take part in other available professional development opportunities during the internship.

INTERN REQUIREMENTS

All interns must:

- Be an undergraduate or graduate student based on the status for the 2021 – 2022 school year. Note: The level of study requirement is different for each internship and is listed on the project descriptions.
- Meet the skills and qualifications as listed on the project descriptions

APPLICATION REQUIREMENTS

Interested applicants, that meet internship skills and qualifications, should send the following to careers@gcpartnership.com by **Friday, March 12, 2021**:

- Resume
- GCP Internship Program Applicant Form
- GCP Employment Application Form
- Background Check Applicant Release Form
- Affirmative Action Form

PROGRAM CONTACT INFORMATION

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